



**BOARD OF DIRECTORS MEETING**  
**Thursday, November 18, 2021**  
**Zoom/Virtual Meeting**

**BOARD MEMBERS PRESENT**

Board Chairman Lloyd Dennis

Angie Simon

Susan Brennan

Demond Melancon

**BOARD MEMBERS ABSENT**

Hon. Kristin Gisleson Palmer

Hon. Jay H. Banks

**NOTCF STAFF PRESENT:** Lisa Alexis (President), Tiffany Jackson (Deputy Director), Linda Jacques (Program Director), Klervae Stinson (Office Coordinator)

**Chairman Dennis** called the meeting to order at 4:09 p.m.

**Chairman Dennis** called for a motion to approve the previous meeting minutes. **Susan Brennan** made a motion to accept the September 23, 2021, meeting minutes, and **Demond Melancon** seconded the motion. The board unanimously approved the motion.

**Tiffany Jackson** introduced Michael Williams, Partner of Phelps Dunbar. Michael Williams gave full detail and description of retirement plans that could be offered to NOTCF employees. **Chairman Dennis** called for a motion to approve the adoption of a 47b plan with an employer contribution rate between 3% and 6%. **Susan Brennan** made a motion to accept the plan and to decide on the actual rate at a later meeting. **Demond Melancon** seconded the motion. The board unanimously approved the motion.

**Tiffany Jackson** presented the finance report covering January 2021 to October 31, 2021. In addition, **Tiffany** updated the Board Members that we have received the August Occupancy Tax Revenue. **Chairman Dennis** called for a motion to accept the finance report. **Susan Brennan** made a motion to accept the finance report, and **Angie Simon** seconded the motion. The board unanimously approved the motion.

**Linda Jacques** gave an overview and update on the NOTCF Grants Program as of November 9, 2021. **Chairman Dennis** called for a motion to accept the Grants Program

---

*Culture is our open door*



report. **Susan Brennan** made a motion to accept the Grants Program report, and **Angie Simon** seconded the motion. The board unanimously approved the motion. Additionally, **Linda**, gave synopsis of grants from the grant review committee meeting noting the following grants were recommended for funding.

**New Orleans Convention Company, Inc. - \$30,000** – **Lloyd Dennis** requested a motion to accept the recommendation from the grant review committee. **Susan Brennan** made a motion to accept to the recommendation. **Angie Simon** seconded the motion. The board unanimously approved the motion.

**Arts Council New Orleans - \$30,000** – **Chairman Dennis** requested a motion to accept the recommendation from the grant review committee. **Susan Brennan** abstained to vote on recommendation for Arts Council New Orleans grant proposal, since she is a member of their Board of Directors. **Demond Melancon** made a motion to accept to the recommendation. **Angie Simon** seconded the motion. The board unanimously approved the motion.

**Lisa Alexis** shared the President’s report and expressed gratitude towards the Board and Staff for all the work everyone has provided the organization during the year. **Lisa** noted the 2021 amended budget and 2022 budget will be going before City Council on December 1, 2021. Lastly, **Lisa** informed Board and Public that Job1 and NOTCF has extended its MOU Agreement, to allow NOTCF use of the JOB1 space to meet with culture bearers, through March 2022. **Chairman Dennis** requested a motion to accept the President’s report. **Susan Brennan** motioned first to accept the President’s report and **Demond Melancon** motioned second. The board unanimously approved the motion.

**Chairman Dennis** requested a motion to adjourn. **Susan Brennan** motioned first and **Demond Melancon** motioned second. The board unanimously approved the motion.

---

*Culture is our open door*