



**BOARD OF DIRECTORS MEETING**  
**Thursday, July 28, 2021**  
**Zoom/Virtual Meeting**

**BOARD MEMBERS PRESENT**

Hon. Kristin Gisleson Palmer

Board Chairman Lloyd Dennis

Angie Simon

Susan Brennan

Demond Melancon

**BOARD MEMBERS ABSENT**

Hon. Jay H. Banks

**NOTCF STAFF PRESENT:** Lisa Alexis (President), Tiffany Jackson (Deputy Director), Linda Jacques (Program Director), Klervae Stinson (Office Coordinator)

**Chairman Dennis** called the meeting to order at 4:03 p.m.

**Chairman Dennis** called for a motion to approve the previous meeting minutes. **Demond Melancon** made a motion to accept the June 28, 2021 meeting minutes, and **Susan Brennan** seconded the motion. The motion was unanimously approved by the board.

**Chairman Dennis** asked for **Lisa Alexis** to give an overview of the Lease Agreement and the resolution. Details were discussed, and the matter was held to receive a copy of the lease for review. **Lisa Alexis** was granted the approval to continue with negotiations.

**Chairman Dennis** gave a brief Chairman's Report and discussed NOTCF Staff assisting cultural bearers on technology and application issues.

**Tiffany Jackson** presented the finance report covering January 2021 to June 2021. **Hon. Kristin Gisleson Palmer** requested for a line item to be added in the finance reported that reflected the inherited contracts for NOTCF and asked if there were any other pending contracts. **Lisa Alexis** stated to her knowledge NOTCF does not have any additional inherited contracts outside of Superbowl 2025 and Essence. **Hon. Kristin Gisleson Palmer** inquired about the grant approval process. The process now will require the full Board of Directors to approve grants in the amount of \$20,000 or more. The Grant Committee will have a public meeting, to give recommendation, but final approval or

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denial of the grant will be determined by the full board. **Chairman Dennis** called for a motion to approve the new grant approval process. **Hon. Kristin Gisleson Palmer** made a motion to accept the grant approval process, and **Susan Brennan** seconded. The motion was unanimously approved by the board.

**Linda Jacques** presented NOTCF's Grant Report. The report was a breakdown of all grants awarded up to July 28, 2021. **Chairman Dennis** requested a breakdown of grants by the amounts awarded in future reports.

**Lisa Alexis** discussed a proposal for a grant from the New Orleans Jazz and Heritage Festival. **Chairman Dennis** asked to defer the grant requested by the New Orleans Jazz and Heritage Festival for additional information and review.

**Lisa Alexis** delivered the President's Report. She gave gratitude acknowledgements from French Quarter Festival. She illustrated and walked the board through the enhancements of the NOTCF website. **Lisa Alexis** also informed the board of the partnership between NOTCF and the Office of Workforce Development and explained the process for culture bearers to receive support and technical assistance at the offices of the JOB1 Center.

There being no old or new business, and announcements to discuss, **Chairman Dennis** asked for Public Comments. There were no public comments.

**Chairman Dennis** requested a motion to adjourn the meeting. **Demond Melancon** moved to adjourn the meeting which was seconded by **Angie Simon** and unanimously approved by the board.

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